

Dear Graduate Student,

As you are probably aware, CITES has recently eliminated Express email accounts, and introduced Exchange email accounts for most faculty, staff and graduate students on the Urbana campus.

Please check to see if you have an Exchange account, set one up if you do not, and then regularly check the Exchange account.

Official University email correspondence sent to your Exchange account will not be forwarded, even if you opt to have email sent to yournetid@illinois.edu forwarded to another account (i.e. Gmail, Yahoo, etc.). Therefore it is important to check your Exchange account regularly to be sure that you are not missing any messages sent to you from campus units, faculty or staff.

Some graduate students are automatically given Exchange accounts, others may need to set one up. To check to see if you have an Exchange account or to set one up, go to:

<https://partnercomputing.illinois.edu/>

Information for graduate students about Exchange accounts is available at:

<http://www.cites.illinois.edu/uc/grad.html>

Additional information about Exchange is available at:

<http://cites.illinois.edu/exchange/>

The URL to log into Outlook Web App to check your Exchange email is: <https://webmail.illinois.edu>

If you have questions about your email or your Exchange account, please contact CITES Help Desk, consult@illinois.edu.

Sincerely,
The Graduate College