

Illini L. Engineer
45 W. Main Ave., Apt. 3
Champaign, IL 61820
Cell: (555) 555-5555
E-mail: IlliniEngineer@mail.com

March 5, 2010

**Re: Career Opportunity, Associate Engineer
Design Firm, Chicago, IL**

Dear Hiring Manager,

I was excited to learn about the Associate Engineer position currently available at (Engineering Firm) at the UIUC Engineering Career Fair on February 26. I have a strong interest in this position as I feel my academic background and career interest in the type of work (Engineering Firm) performs makes me an excellent candidate to join your team.

My strong academic background and internship experience has prepared me for the responsibilities involved with the position. My coursework in (Classes) and internship experience directly relates to typical project work performed at (Engineering Firm) described to me at the career fair. During my internship experiences, I was successful at establishing productive working relationships with clients, peers, and superiors. I also helped create positive project team environments which lead to successful project outcomes for all involved. My experiences and skills will bring great value to this position and I am eager to apply them within your workplace.

Thank you for your time and consideration; my academic background, career interests, and positive attitude make me an excellent candidate for the position of Associate Engineer at (Engineering Firm). I invite you to review my resume, which further highlights my accomplishments. I look forward to hearing from you in the near future to arrange an interview.

Sincerely,

(Signature Here If Not Electronic)

Illini Engineer